



# MOVE-IN/ MOVE-OUT CONDITION REPORT

## EXHIBIT " \_\_\_\_\_ "



DATE \_\_\_\_\_

2019 Printing

Address:	Tenant:	New Phone (Home)	
City, State, Zip	Tenant:	(Work)	(Mobile)

	COMPONENT	MOVE IN	MOVE OUT	CHARGE
<b>Exterior Grounds</b>	Grass	OK N/A		
	Shrubs	OK N/A		
	Trees	OK N/A		
	Mailbox	OK N/A		
	Fence	OK N/A		
	Pool/Hot tub	OK N/A		
<b>Exterior Structure</b>	Siding/Brick	OK N/A		
	Paint	OK N/A		
	Windows	OK N/A		
	Doors	OK N/A		
	Ext lights	OK N/A		
	Front Porch	OK N/A		
	Back deck/Patio	OK N/A		
	Chimney	OK N/A		
	Roof	OK N/A		
	Trim/Fascia	OK N/A		
	Gutters	OK N/A		
	Screens	OK N/A		
	<b>Entry &amp; Stairways</b>	Door/Locks	OK N/A	
Flooring		OK N/A		
Walls		OK N/A		
Ceiling		OK N/A		
Light/Fan		OK N/A		
Stairwell walls		OK N/A		
Stairway carpet		OK N/A		
Handrail		OK N/A		
<b>Living Room</b>	Carpet/Flooring	OK N/A		
	Walls/Ceiling	OK N/A		
	Woodwork	OK N/A		
	Windows/Blinds	OK N/A		
	Doors/Locks	OK N/A		
	Light fixtures	OK N/A		
	Ceiling fan	OK N/A		
	Outlets/Switches	OK N/A		
Fireplace	OK N/A			

"OK" does not mean that condition is perfect. OK means condition is consistent with normal wear and tear and does not indicate any tenant damage.  
 "N/A" - Indicates "Not Applicable"

MOVE IN: Tenant's Initials \_\_\_\_\_ MOVE OUT: Tenant's Initials \_\_\_\_\_  
 \_\_\_\_\_ Manager's Initials \_\_\_\_\_ Manager's Initials \_\_\_\_\_

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**Dining Room**

COMPONENT	MOVE IN	MOVE OUT	CHARGE
Carpet/Flooring	OK N/A		
Walls/Ceiling	OK N/A		
Woodwork	OK N/A		
Windows/Blinds	OK N/A		
Doors/Locks	OK N/A		
Light fixtures	OK N/A		
Ceiling fan	OK N/A		
Outlets/Switches	OK N/A		

**Den/Family Room**

Carpet/Flooring	OK N/A		
Walls/Ceiling	OK N/A		
Woodwork	OK N/A		
Windows/Blinds	OK N/A		
Doors/Locks	OK N/A		
Light fixtures	OK N/A		
Ceiling fan	OK N/A		
Outlets/Switches	OK N/A		
Fireplace	OK N/A		

**Kitchen/Breakfast Room**

Flooring	OK N/A		
Refrigerator	N/A Model/Color:		
Range/Vent Hood	N/A Model/Color:		
Dishwasher	N/A Model/Color:		
Microwave	N/A Model/Color:		
Disposal	OK N/A		
Trash Compactor	OK N/A		
Cabinets	OK N/A		
Countertops	OK N/A		
Sink	OK N/A		
Walls/Ceiling	OK N/A		
Windows/Shades	OK N/A		
Light fixtures	OK N/A		
Ceiling fan	OK N/A		
Outlets/Switches	OK N/A		
Woodwork	OK N/A		
Pantry	OK N/A		
Doors/Locks	OK N/A		

**Laundry Room**

Washer/Dryer	N/A Model/Color:		
Flooring	OK N/A		
Walls/Ceiling	OK N/A		
Doors/Locks	OK N/A		
Lights & switches	OK N/A		
Vent	OK N/A		
Shelving	OK N/A		

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 Manager's Initials \_\_\_\_\_ Manager's Initials \_\_\_\_\_

	COMPONENT	MOVE IN	MOVE OUT	CHARGE	
<b>Bedroom</b>	Carpet/Flooring	OK N/A			
	Walls/Ceiling	OK N/A			
	Windows/Blinds	OK N/A			
	Doors/Locks	OK N/A			
	Light/Ceiling fan	OK N/A			
	Closet	OK N/A			
	Outlets/Switches	OK N/A			
	Woodwork/Trim	OK N/A			
	Fireplace	OK N/A			
<b>Bedroom</b>	Carpet/Flooring	OK N/A			
	Walls/Ceiling	OK N/A			
	Windows/Blinds	OK N/A			
	Doors/Locks	OK N/A			
	Light/Ceiling fan	OK N/A			
	Closet	OK N/A			
	Outlets/Switches	OK N/A			
	Woodwork/Trim	OK N/A			
<b>Bedroom</b>	Carpet/Flooring	OK N/A			
	Walls/Ceiling	OK N/A			
	Windows/Blinds	OK N/A			
	Doors/Locks	OK N/A			
	Light/Ceiling fan	OK N/A			
	Closet	OK N/A			
	Outlets/Switches	OK N/A			
	Woodwork/Trim	OK N/A			
<b>Bedroom</b>	Carpet/Flooring	OK N/A			
	Walls/Ceiling	OK N/A			
	Windows/Blinds	OK N/A			
	Doors/Locks	OK N/A			
	Light/Ceiling fan	OK N/A			
	Closet	OK N/A			
	Outlets/Switches	OK N/A			
	Woodwork/Trim	OK N/A			
<b>Bedroom</b>	Carpet/Flooring	OK N/A			
	Walls/Ceiling	OK N/A			
	Windows/Blinds	OK N/A			
	Doors/Locks	OK N/A			
	Light/Ceiling fan	OK N/A			
	Closet	OK N/A			
	Outlets/Switches	OK N/A			
	Woodwork/Trim	OK N/A			

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	COMPONENT	MOVE IN	MOVE OUT	CHARGE
<b>Bathroom</b>	Sink/Faucets	OK N/A		
	Vanity/Cabinets	OK N/A		
	Tub/Shower	OK N/A		
	Commode	OK N/A		
	Mirror	OK N/A		
	Towel racks	OK N/A		
	Flooring	OK N/A		
	Walls/Ceiling	OK N/A		
	Windows/Blinds	OK N/A		
	Closet	OK N/A		
	Lights/Switches	OK N/A		
	Exhaust Fan	OK N/A		
<b>Bathroom</b>	Sink/Faucets	OK N/A		
	Vanity/Cabinets	OK N/A		
	Tub/Shower	OK N/A		
	Commode	OK N/A		
	Mirror	OK N/A		
	Towel racks	OK N/A		
	Flooring	OK N/A		
	Walls/Ceiling	OK N/A		
	Windows/Blinds	OK N/A		
	Closet	OK N/A		
	Lights/Switches	OK N/A		
	Exhaust Fan	OK N/A		
<b>Bathroom</b>	Sink/Faucets	OK N/A		
	Vanity/Cabinets	OK N/A		
	Tub/Shower	OK N/A		
	Commode	OK N/A		
	Mirror	OK N/A		
	Towel racks	OK N/A		
	Flooring	OK N/A		
	Walls/Ceiling	OK N/A		
	Windows/Blinds	OK N/A		
	Closet	OK N/A		
	Lights/Switches	OK N/A		
	Exhaust Fan	OK N/A		
<b>Bathroom</b>	Sink/Faucets	OK N/A		
	Vanity/Cabinets	OK N/A		
	Tub/Shower	OK N/A		
	Commode	OK N/A		
	Mirror	OK N/A		
	Towel racks	OK N/A		
	Flooring	OK N/A		
	Walls/Ceiling	OK N/A		
	Windows/Blinds	OK N/A		
	Closet	OK N/A		
	Lights/Switches	OK N/A		
	Exhaust Fan	OK N/A		

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